# **APPENDIX III**

# 600+ Things You Can Do with A Law Degree (Other Than Practice Law)

Alternative legal careers are rapidly growing in popularity. We have been monitoring nontraditional, law-related employment opportunities since the inception of our *National and Federal Legal Employment Report* in 1979. Several years later, we published our first of several books on the subject and have addressed his topic before numerous attorney and law school audiences.

The list of job titles that follows is a compilation of more than 600 currently active legal employment opportunities across all employment sectors -- private, public, and nonprofit -- that have either appeared in the *National and Federal Legal Employment Report* or have come to our attention via other sources, including our career counseling clients who have successfully made the transition from traditional law practice into rewarding alternative careers where their law degrees and legal training are highly valued and relied upon

Law-related positions are found in every employment sector and virtually every industry and economic endeavor -- corporations, trade associations, professional associations, every level of government, advocacy organizations, foundations, colleges and universities, accounting firms, hospitals, museums, even law firms. Every time we think our list is complete, we discover new jobs and careers where a law degree and legal training are prized. Thus, we are continually adding to our list.

We define law-related careers as fields wherein a law degree is not required, but is nevertheless a considerable asset. Attorneys have the requisite training and qualifications to prosper in many different fields. Hiring officials in these law-related areas have become increasingly attuned to the value to their organizations of having lawyers occupy these positions.

Please note that many of the careers listed below may legitimately fit into more than one category, e.g., Law Firm Business Development Editor (<u>Marketing and Development</u> as well as <u>Media and</u> <u>Entertainment</u>); Affirmative Action Specialist (<u>Human Resources</u> as well as <u>Civil Rights</u>), Environmental Claims Specialist (<u>Insurance and Risk Management</u> as well as <u>Environmental Careers</u>), etc. Space limitations compel us to list these "cross-disciplinary careers" only once.

The topical headings we have chosen are not the only ones that could have been selected. For example, you will not see a heading entitled "Administrative Law," which we felt was too general for the purpose of this list. Specific job titles could be listed under other topical headings, depending upon the classifier's opinion.

No longer is it possible to go about one's daily business worried only about the implications of financial and political decisions taken in New York, Washington, DC, and Sacramento, Austin, Tallahassee, Albany, or some other state capital. Henceforth, we will also have to concern ourselves with decisions taken in Tokyo, Frankfurt, Beijing, and even Singapore, Seoul, Taipei, and Kuala Lumpur, among others. Similarly, we will all have to learn new ways of conducting ourselves in a "virtual, real-time" world where information is both too prolific and almost too readily available in "megadoses."

Among its many services to the legal community, our Nationwide Career Counseling for Attorneys (NCCA) and Sutherland Hermann Associates subsidiaries specialize in advising attorneys contemplating career transitions on law-related career opportunities and prospective employers in each of these career fields. Through the years, we have advised thousands of lawyers seeking to transition from mainstream law into law-related careers, and the demand for this specialized counseling is increasing all the time.

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The list below and additional information is online at http://www.attorneyjobsonline.com/attorneyjobsonline/index.html

# Academic Administration

Academic Support Program Coordinator Affirmative Action/EEO Officer Assistant to the President/Chancellor **Business Affairs Director/Officer** Campus Ombudsman Campus Security Compliance Officer Contract Staff Analyst Cooperative Legal Education Director Corporate Liaison Officer Disability Services Coordinator Diversity Management Director Environmental Programs Professional Equity Coordinator Federal/State Relations Professional Grants and Contract Compliance Specialist Grants and Contracts Manager Healthcare Licensing Manager Judicial Affairs Officer Laboratory Business Manager Law School Academic Compliance Affairs Officer Law School Advocacy Programs Director/ Assistant Law School Career Placement Officer Law School Clinical Program Supervisor Law School Development/Fundraising Officer Law School Director of Admissions/Financial Aid Law School Director of Alumni Affairs Law School Director of Institutional Advancement Law School Director of Marketing Law School Director of Student Affairs Law School Faculty Computer Consultant Law School Legal Education Director Law School Publication Support Specialist Legislative Affairs Professional Paralegal Program/School Administrator Planned/Deferred Giving Officer/Director Real Estate Director/Officer Sexual Harassment/Sexual Assault Counselor Sponsored Research Director Student Affairs Professional Student Legal Affairs Officer Technology Licensing Associate Trust Officer Undergraduate Program Manager/Coordinator

## Alternative Dispute Resolution

Administrative Judge Administrative Law Judge ADR Intake Specialist Alternative Dispute Resolution Coordinator Arbitration Administrator Arbitrator Asylum Officer Civil Mediation Program Manager Contractor Industrial Relations Specialist Convenor/Facilitator Dispute Resolution Professional Domestic Relations Mediator Domestic Relations Mediator Domestic Resolution Specialist Fair Housing Specialist Family Support Magistrate Hearing Officer Mediation Coordinator Mediator Neutral Advisor Ombudsman Ombudsman for Private Property Rights Small Claims Mediaton Program Manager Small Claims Mediator Structured Settlements Professional

#### Banking and Finance

Bank International Trade Specialist Bank Investment Compliance Officer Bank Probate Administrator/Officer Banking Enforcement Advisor Bankruptcy Analyst **Benefits Professional** Capital Market Consultant Chapter 13 Trustee Claims/Settlement/Termination Specialist Commercial Lending Manager Community Reinvestment Act Director Compliance Officer (Bank Regulation) Compliance Officer (Commodities/Securities) Consumer Affairs Examiner Corporate Finance Executive Credit Examiner Employee Benefits Trust Administrator Escrow Agent Estate/Fiduciary Administrator Estate and Financial Planner Financial Enforcement Specialist Financial Institution Examiner Financial Planner/Planning Analyst Financial Services Sales Agent Futures Trading Investigator Investment Banking Officer Legal Advertising/Sales Literature Manager Legal Fee Auditor/Legal Cost Specialist Legal Product Manager-Corporate Legal Product Manager-Private Label Funds Legal Product Manager-Securities/Brokerage Loan Administrator/Specialist Loan Workout Officer Mutual Fund Administrator Pension Benefits Examiner Pension Law Specialist Probate Accountant Public Finance Consultant Securities Compliance Examiner Securities Firm Executive Securities Transactions Analyst Trust Benefits Specialist Trust Business Development Professional Trust Examiner Trust Officer/Administrator Trust Property Manager Trust Risk Analyst

U.S. Trustee/Assistant U.S. Trustee

# Workers' Compensation Auditor

# Civil Rights

Accessibility/Compliance Specialist Advocacy Coordinator Affirmative Action Specialist ADA Coordinator ADA Compliance Manager **Civil Rights Analyst** Civil Rights Coordinator Civil Rights/Affirmative Action Investigator Community Relations Specialist Conciliation Specialist Cultural Diversity Director Equal Opportunity Compliance Specialist Equal Employment Opportunity Manager/Officer Human Rights Administrator Judiciary AA/EEO Investigator Legal Compliance Officer

## Contracts, Procurement, and Grants

Competition Advocate Contract Negotiator Contract Specialist/Administrator/Officer Contract Staff Analyst Contract Termination Specialist Grants Administration Specialist Grants Supervisor Industrial Property Manager Procurement Officer/Analyst Purchasing Officer/Director Self-Determination Specialist Small Business Advocate Technology Transfer Professional

## Court Administration

Alternative Sanctions Coordinator Assistant Circuit/District Executive for Legal Affairs Attorney Admissions Deputy Bankruptcy Administrator Bankruptcy Appeals Clerk Bankruptcy Case Administration Manager Bankruptcy Examiner Bankruptcy Group Manager Case Calendaring Clerk Circuit/District Court Executive Clerk of Court Court Administrator Court Analyst Court Mental Health Services Manager Court Operations Specialist Court Services Director Court Technology Advisor Deputy Clerk Disciplinary Administrator Estate/Probate Administrator Friend of the Court Guardian Ad Litem

Guardianship Clerk Jury Commissioner Land Commissioner Legal Documents Officer/Supervisor Legal Research Director Parole Officer Pretrial Services Officer Probation Director Probation Officer Public Guardian Registrar Reporter of Decisions Settlement Director Supervisor of Public Trust Accounts Support Payments Officer Training Professional Victim Services/Restitution Coordinator Violations Bureau Manager

## Criminal Justice and Law Enforcement

Alcohol, Tobacco and Firearms Inspector Bank Fraud Investigator Border Patrol Agent Child Abuse Investigator Child Support Enforcement Case Analyst Civil Penalties Officer Civilian Complaint Review Board Officer Compliance Support Inspector Computer Crime and Security Specialist Computer Fraud Investigator Consumer Safety Inspector Crime Analyst Crime Prevention Coordinator Criminal Investigator Criminal Justice Administrator/Analyst Criminal Research Specialist Customs Inspector Deputy Inspector General for Investigations Drug Enforcement Administration Special Agent Domestic Investigator Drug Investigator Economic Crimes Investigator Employment Investigator Enforcement Analyst Enforcement Professional FBI Special Agent Federal Trade Investigator Financial Enforcement Specialist Fines, Penalties and Forfeiture Specialist Foreign Service Narcotics Control Officer Forensic Investigator Fraud/White Collar Crime Investigator Fugitive Witness Investigations Specialist Game Law Enforcement Officer General Investigator/Inspector Hidden Assets Investigator Immigration Inspector Inspector General Inspector General Complaints Analysis Specialist Intellectual Property Loss Investigator Internal Affairs Director

Investigations Review Specialist Law Enforcement Coordination Manager Law Enforcement Specialist Missing Persons Investigator Municipal Code Enforcement Officer Postal Inspector Private Investigator Revenue Officer/Agent Securities Fraud Examiner Seized Property/Asset Management Specialist Software Piracy and Licensing Abuse Investigator Special Agent (Wildlife) Treasury Enforcement Agent Victims Compensation Officer/Claims Analyst Victim Services Manager Welfare Investigator

#### Energy and Natural Resources

Energy Advocate Energy Conservation Program Specialist Energy Regulatory Affairs Professional Landman Mineral Appeals Analyst Natural Resources Specialist Public Utilities Specialist Renewable Energy Program Specialist

## Environmental Careers

Coastal Zone Resources Manager **Conservation Field Representative** Director of Environmental Affairs Director, Legislative Analysis and Environmental Policy Environmental/Public Health Advocate Environmental Claims Examiner Environmental Compliance Manager Environmental Consultant Environmental Ombudsman Environmental Planning Manager Environmental Policy Analyst **Environmental Protection Specialist** Environmental Public Participation Specialist Hazardous Waste Management Consultant Marine Resource Management Specialist **Remediation Specialist** Resource Policy Analyst Safety and Occupational Health Specialist Technological Program Hazards Specialist Trade Association Environmental Staffer

#### Ethics/Professional Responsibility

Attorney Ethics Coordinator Attorney Ethics Investigator Bar Disciplinary Manager Client Protection Fund Director/Officer Corporate Ethics Director/Officer Ethics Auditor Ethics Commission Director/Officer Ethics Program Specialist Ethics Trainer Health Professions Investigator Hospital Ethicist Judicial Disabilities Commission Investigator Lawyer Assistance Program Director License Examining Specialist Professional Licensing Officer Professional Regulation Compliance Analyst Unauthorized Practice of Law Advisor Unauthorized Practice of Law Investigator

# Healthcare

Health Plan Member Services Coordinator Healthcare Compliance Officer Healthcare Fraud Investigator Hospital Planned Giving Professional Hospital Risk Manager Nursing Home Investigator Patient Rights Advocate Quarantine Investigator

#### Human Resources

Employee Benefit Plan Specialist Employee Disability Programs Manager Employee Relations Manager/Specialist Employment and Training Specialist Government Benefits Director Human Resources Director Lawyer Temporary Agency Manager Legal Career Counselor Legal Search Consultant Manpower Development Specialist Personnel Management Specialist Professional Standards Administrator Reemployment Rights Compliance Specialist Retirement Systems Administrator Salary Administration Specialist Social Security Disability Claimant Representative Veterans Program Specialist Veterans Reemployment Rights Specialist

### Human Services

Aging Services Program Specialist Child Support Collection Specialist Children's Advocate Director of Human Relations Elder Rights Specialist/Advocate Geriatric Care Manager/Advocate Mental Healthcare Ombudsman State Long-Term Care Ombudsman Women's Rights Advocate/Domestic Abuse Specialist

# Insurance and Risk Management

Bankruptcy Claims Examiner Casualty Claims Specialist Civil Service Retirement Claims Examiner Claims Representative/Manager

Commercial Claims Specialist Dependent and Estates Claims Examiner Document Compliance Specialist Environmental Claims Specialist Errors and Omissions Claims Manager General Agent General Claims Examiner Health Benefits Program Analyst Health Care Policy Analyst Health Insurance Specialist Health Plan Member Services Coordinator Insurance Agent (Life, Health, and Disability) Insurance Agent (Property and Casualty) Insurance Claims Representative Insurance Consultant Insurance Fraud Investigator Insurance Licensing Administrator Insurance Licensing Consultant Insurance Market Conduct Examiner Insurance Officer Insurance Policy Analyst Insurance Services Practice Group Head Insurance Specialist Issuing Specialist Liability Claims Analyst Litigation Examiner Loss and Damage Claims Examiner Medical Malpractice Claims Analyst Pension Investigator Personal Trust Product Manager Professional Liability Claims Analyst Professional Liability Insurance Program Marketer Professional Liability Underwriter Recovery Manager Risk Analyst Risk Manager Social Insurance Administrator/Representative Social Insurance Claims Examiner Transportation Claims Examiner Unemployment Insurance Administrator Veterans Claims Examiner Workers' Compensation Claims Examiner Workers' Compensation Program Specialist

#### Intellectual Property

Applications Examiner Conveyance Examiner Copyright Examiner Corporate Copyright Specialist Corporate Director of Licensing Foreign Filing Specialist Health Care Licensing Manager Intellectual Property Resources Director Patent Administrator Patent Examiner Patentability Review Examiner Patent/Technology Licensing Officer Technology Transfer Community Outreach Professional Technology Transfer Director Trademark Examiner

## Intelligence/Security

Aviation Security Specialist/Officer CIA Clandestine Service Agent Foreign Assets Control Intelligence Analyst Foreign Service Diplomatic Security Officer Industrial Property Clearance Specialist Industrial Security Specialist/Officer Information Security Consultant Information Security Specialist/Officer Intelligence Officer Intelligence Research Specialist Internal Security Specialist/Officer Munitions Export Control Specialist Personnel Security Specialist/Officer Physical Security Specialist/Officer Premises Security Consultant Security Administration Specialist/Officer Security Assistance Analyst Security Classification Specialist/Officer Security Inspector

### International Affairs, Trade, and Investment

Commercial Loan Specialist Commercial Operations Specialist Country Risk Analyst Customs Entry and Liquidation Specialist Economic Development Director Economic Development Project Officer Export Administrator/Manager Export Control Specialist Export Credit Manager Export Factor Export Insurance Issuing Specialist Financial Institution Reform Advisor Foreign Affairs Specialist Foreign Service Officer Foreign Trade Zone Manager Immigration/Benefits Coordinator Import Compliance Specialist Import/Export Manager/Coordinator/Agent International Affairs Specialist International Agency Liaison Officer International Human Rights Advisor International Relations Officer International Trade Specialist International Trade and Investment Consultant Library Foreign Law Specialist Manager of Export/Import Compliance Manager of Global Trading Documentation Munitions Export Control Specialist Passport and Visa Examiner Political Risk Insurance Officer Tariff and Regulatory Supervisor Trade Documentation Officer U.S. and Foreign Commercial Service Officer

# Labor Relations

Industrial Relations Specialist

Labor Investigator Labor Management Relations Examiner Labor Negotiator/Mediator Labor Relations Clearinghouse Staff Member Labor Relations Consultant Labor Relations Manager/Specialist/Analyst Labor Relations Planning and Analysis Manager Wage and Hour Law Administrator Wage and Hour Law Compliance Specialist

## Legal Administration

Bar Association Professional CLE Administrator CLE Training Manager/Specialist Law Firm Administrator/Executive Director Law Firm Management Consultant Law Firm Trainer Law Firm Recruiter Legal Services Program Executive Director Pro Bono Coordinator Professional Relations Coordinator

### Legal Documents/Information/Research

Analyst in Social Legislation Archivist (Legal) Economic Research Analyst Freedom of Information Act/Privacy Act Officer Law Librarian Law Library Computer Network Manager Legal Database Manager Legal Historian Legal Historian Legal Instruments Examiner Legal Researcher Legal Writer Public Disclosure Officer Senior Paralegal Social Science Research Analyst Technical Legal Information Specialist

#### Legislative and Regulatory Affairs

Congressional Affairs Specialist Congressional Inquiries Program Manager Congressional Liaison Specialist Food Program Specialist Governmental Affairs/Relations Positions Intergovernmental Affairs Specialist Legislative Affairs Specialist/Legislative Analyst/Legislative Director Legislative Assistant Legislative Coordinator Legislative Correspondent Legislative Drafter Legislative Program Manager Legislative Representative Legislative Staff Director Lobbyist Manager of Regulatory Affairs Policy Advocate Policy Analyst

Professional Legislative Committee Staff Director/Member Professional Licensing Board Compliance Officer Program Integrity Specialist Regulations/Rulings Specialist Regulatory Analyst Regulatory Compliance Director Regulatory Impact Analyst/Program Specialist Regulatory Implementation Manager Telecommunications Regulatory/Policy Analyst

# Litigation Management/Support

Alternative Sentencing Consultant Case Assessment Consultant Jury Selection Advisor Law Firm Director of Litigation Services Litigation Analyst Litigation Management Professional Litigation Management Trainer Litigation Support Consultant/Specialist Litigation Support Project Manager Trial Consultant

#### Management and Administration

Acquisitions/Divestiture Professional Association (Trade or Professional) Executive Automobile Dealer Performance Manager City/County Clerk/Administrator Corporate Secretary **Elections Administration Officer** Emergency Management Specialist Federal Aid Administrator Foundation Executive/Program Manager Grants Management Specialist Industry Specialist Law Office Management Specialist Management Analyst Nonprofit Advocacy Organization Manager Program Analyst/Officer Sports Franchise General Manager Unclaimed Property Administrator

### Marketing and Development

Bar Review Regional Director/Administrator Business Broker Gift and Estate Planning Professional Economic Development Positions (State/Municipal) Franchise Development Manager Law Firm Director of Client Relations Law Firm Business Development Editor Law Firm Client Development Director Legal Cost Management Sales Consultant Legal Publishing Sales Representative

# Media and Entertainment

Acquisitions Editor Law Correspondent/Reporter Law Firm Business Development Editor Legal Editor Legal Newspaper/Journal Publisher Legal Publisher Account Representative Literary Agent New Product Development Professional (Legal Publisher) Public Affairs Specialist Sports/Talent Agent Technical Publications Writer/Editor (Legal)

## Real Estate/Housing

Community Development Block Grant Coordinator Development Specialist Director of Real Estate Fair Housing Community Educator Fair Housing Test Coordinator Housing Advocate Housing Authority Director/Professional Housing Programs Administrator Housing Services Planner Land Agent Land Acquisition Manager Land Law Examiner Land Manager Land Preservation Director Land Protection Director/Specialist Lease Negotiator Real Estate Auction Project Manager Realty Specialist/Officer Register of Deeds Right-of-Way Agent Tenant's Broker Title Examiner Zoning Administrator

## **Taxation**

Estate Tax Examiner International Tax Analyst Property & Transaction Tax Manager Tax Agent Tax Law Specialist Tax Manager/Tax Planning Manager Tax Research Manager/Professional Technical Services Manager Trust Tax Manager

## Teaching-Law School

Academic Support Instructor Assistant/Associate/Full Professor Clinical Program Director Clinical Program Instructor Foreign Law School Professor/Lecturer/Leader Legal Research & Writing Program Instructor

#### Teaching-Undergraduate/Graduate

Paralegal Program Instructor Business Law Professor Criminal Justice Program Instructor Dispute Resolution Teacher Environmental Policy Teacher Ethics Instructor Labor Relations Instructor Law and Anthropology Professor Law and Economics Professor Law and History Professor Law and Psychology Professor Law and Society Professor Legal Administration Professor Legal Studies Program Coordinator Legal Studies Program Teacher Real Estate Instructor Security Assistance Management Instructor Tax Instructor

# **Transportation**

Admeasurer Boating Law Administrator Highway Safety Specialist Marine Inspector Marine Transportation Policy Analyst Traffic Management Specialist Transportation Specialist Transportation Safety Consultant Vessel Traffic Specialist